

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Wednesday, July 22, 2026; 10:00 a.m.
Banbury Place, Building D, 4th Floor, Suite 405H**

Commissioners Present: John Frank, Louie Okey, Joe Waichulis, Sharon Kelly, Paul Berning, Adam Accola

Commissioner Absent: George Rohmeyer

Staff Present: Lynn Nelson

1. **Call to Order:** Chair Frank called the meeting to order at 10:00 a.m. Nelson conducted a roll call of those in attendance. A quorum was present for the purpose of doing business.
2. **Review and Approve Minutes of July 9, 2026, Executive Committee Meeting** – Frank requested a motion to approve the minutes. A motion was made by Okey; seconded by Waichulis; motion carried.
3. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1) (c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility” and “Pursuant to the Provisions of Sections 19.85(1) (e) and (g) of Wisconsin Statutes to review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”. Mr. Berning moved to go into closed session, seconded by Ms. Kelly; motion carried.
4. **Roll Call Vote to be Taken:** A roll call vote was taken; all Commissioners present voted in the affirmative.

Closed Session

5. **Executive Director Interview:** The Executive Director candidate was invited to join the meeting. An interview of the Executive Director candidate was conducted by the Executive Committee. Executive Director candidate left the meeting following the interview.
6. **Discussion on Interviewed Candidate:** Discussion regarding the candidate interview was conducted by the Executive Committee.
7. **Return to Open Session:** Mr. Okey moved to return to open session, seconded by Mr. Berning; motion carried.

Open Session

Executive Director candidate rejoined the meeting at the request of the Executive Committee.

8. **Any Appropriate Motion/Action:** Motion by Waichulis to offer the WCWRPC Executive Director position to Susan Badtke at an annual salary of \$105,000; starting on August 1, 2026; with a six-month review in February of 2027 and a one-year review in August of 2027, with potential merit increases available at both reviews; and annual reviews occurring in April of every year thereafter. Lynn Nelson will stay in a consultive role until the end of September

2026. Seconded by Okey. Motion carried. Note that Ms. Badtke verbally agreed to accept the offer at this time and then exited the meeting.

9. **Organizational/Budgetary Update** – Nelson provided an organizational and budgetary update.
10. **Any Other Business or Updates**- There were no other business or update items presented.
11. **Next Executive Committee Meeting Date** – Thursday, August 13, 2026; 10:00 a.m. - Banbury Place, Eau Claire
12. **Next Commission Meeting Date** – Thursday, September 10, 2026; 10:00 a.m. - Town of Freemont Fire Station and Community Center in Clark County.
13. **Motion to Adjourn:** Motion to adjourn at 12:03 by Waichulis; seconded by Kelly; motion carried.

Prepared by Lynn Nelson