

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Tuesday, February 24, 2026, 2:30 p.m.
Virtual**

Commissioners Present: John Frank, Louie Okey, Joe Waichulis, George Rohmeyer, Sharon Kelly, Adam Accola

Commissioner Absent: Ryan Sicard

Staff Present: Scott Allen and Erin Whyte

1. **Call to Order** - Chair Frank called the meeting to order at 2:30 p.m. and requested that Office Manager Erin Whyte take roll call; a quorum was present for the purpose of doing business.
2. **Review and Approve Minutes of February 12, 2026, Executive Committee Meeting** - A motion to approve the minutes was made by Waichulis, seconded by Rohmeyer; motion carried.
3. **Approval of Agreement with the City of Altoona for Revolving Loan Fund (RLF) Administration Assistance** - Executive Director Allen explained the details of the agreement, stating that the City of Altoona is seeking assistance from WCWRPC to administer a revolving loan fund (RLF) program to provide financing to low- and moderate-income homeowners who require critical home repairs or energy efficiency improvements. The Scope of Services includes assistance with the creation of the RLF program manual; underwriting tasks; loan processing; and loan servicing activities. The committee had some questions on the guidelines, funding, and staff for workload and Allen answered these accordingly. A motion to approve the agreement was made by Okey, seconded by Accola; motion carried.
4. **Approval of Agreement with the City of River Falls to Prepare a Community Development Block Grant-Public Facilities (CDBG-PF) Application for Water Infrastructure Improvements Construction Project** - Allen gave a brief background, stating the City of River Falls is requesting assistance from WCWRPC to apply for a CDBG-PF grant tied to funding for water system infrastructure improvements for the River Falls Mobile Home Park. However, the city is not ready to move forward at this time. A motion to postpone this agreement indefinitely was made by Kelly, seconded by Waichulis; motion carried.
5. **Any Other Business or Updates** - Allen did not have any other business to discuss at this time. Rohmeyer gave an update on food for the upcoming Commission Meeting in March.
6. **Next Commission Meeting Date** - Thursday, March 19, 2026 – Chippewa County Highway Department, 801 E. Grand Ave., Chippewa Falls, WI; Frank noted Executive Director annual review forms will be distributed at the meeting and due back by March 31st.
7. **Next Executive Committee Meeting Date** - Thursday, April 9, 2026 – location TBD; Frank and Waichulis noted that they would review and summarize the completed Executive Director annual review forms prior to the meeting.
8. **Adjourn** - The meeting was adjourned at 2:54 p.m.

Prepared by Erin Whyte